

# Music Teachers' Association of California

833 Market Street, Suite 900, San Francisco CA 94103, 800 834-3340 (CA only) or 415 978-9668

www.mtac.org

## STUDENT MEMBERSHIP APPLICATION FORM

**VERY IMPORTANT:** This application form is intended for **students who are currently pursuing a bachelor's degree in music and who do not qualify for Active Membership.** If this does not apply to you, please refer to the following chart for the appropriate application form. If you have already earned a bachelor's degree in music or the equivalent, you are not eligible for Student Membership.

Application Form Reference Guide	
I have a bachelor's degree in music from an accredited United States academic institution.	Use the <i>Active Membership Application Form</i> .
I have a foreign diploma or degree in music.	Use the <i>Foreign Diploma Application Form</i> .
I do not have a degree in music.	Please see document titled <i>How to Join MTAC without a Degree in Music</i> or contact the MTAC State Office for more information.
I would like to become a Business Affiliate.	Use the <i>Business Affiliate Application Form</i> .

### The MTAC Bylaws define Student Membership as follows (Article IV, Section 6):

*Student Membership shall be open to all students currently pursuing a bachelor's degree in music, or the equivalent thereof as established by the State Board of Directors, at an accredited institution. Membership in this class shall not exceed a period of eight (8) consecutive years. Student Membership automatically terminates upon the Student Member fulfilling the qualifications required for Active Teacher Membership, at which time the Student Member may apply for a change of status.*

## INSTRUCTIONS

(PLEASE READ CAREFULLY)

- 1) **General Information:** Please answer each question; print or type clearly.
- 2) **Academic Institution Information:** Please list the specific degree program in which you are currently enrolled and its corresponding instrument/subject specialty. You must be currently enrolled in coursework leading to a bachelor's degree in music at a college or university accredited by the U.S. Department of Education to be eligible for Student Membership.
- 3) **Branch Membership:** Please indicate whether you wish to join a Branch and if so, which Branch you would like to join. Note: There is an additional annual fee set by each individual Branch.

About Branch Membership: When joining MTAC, you have the option to have Branch Membership.

The primary advantages of Branch Membership are as follows:

- Being part of a local group of like-minded professionals in your region.
- Being able to participate in Branch activities and programs.
- Being able to participate in State Programs requiring Branch Membership (Certificate of Merit Path A and VOCE).

- 4) **Official Transcript or Letter:** Please request that an official transcript be sent directly to MTAC from your college/university. The transcript should show that you (1) are currently a music major, or (2) are currently taking coursework leading to a bachelor's degree in music. If you are a first-time freshman, please

submit a letter from the Chair of the Music Department or other appropriate college/university representative that verifies your program of study. This letter should be on college/university letterhead with an original signature.

**PLEASE NOTE:**

- Any transcript submitted to MTAC directly by the applicant is not acceptable, even if it is in a sealed envelope.
- MTAC is unable to accept electronic transcripts.

**IMPORTANT: If you are approved for Student Membership in MTAC, you must arrange for an official transcript to be sent to the MTAC State Office at the end of each term (semester or quarter) in order to maintain your continuing student status. Please inform the MTAC State Office immediately upon (1) the completion of your degree or (2) the discontinuance of your studies.**

- 5) **Signature:** By signing this form, you certify that all the information provided is *truthful and accurate*. In addition, you are indicating that you have carefully read and agree to abide by the MTAC State Bylaws and Code of Ethics and the Bylaws of the Branch you choose to join.
- 6) **Send Your Completed Application to MTAC:** Please send the following documents to the MTAC State Office:
- a. The completed and signed application form.
  - b. A check payable to MTAC. Please refer to the MTAC Fees & Dues list on the website to determine exact amount (State Dues plus Branch Dues; the Application Fee is waived until you achieve Active Membership status).
  - c. Transcript(s). You must request that your official transcript(s) be sent directly from your college/university to the MTAC State Office address.

**Important:** To be eligible for participation in any State program, this application and all supporting documents, including official transcript(s), must be accurately completed and submitted to the MTAC State Office on or prior to the appropriate deadline: July 31<sup>st</sup> for Certificate of Merit; December 31<sup>st</sup> for other State programs. Please refer to the MTAC Membership Application Schedule posted on the website to confirm exact dates). All application materials submitted become the property of MTAC and will not be returned.

**[www.mtac.org](http://www.mtac.org)**

# STUDENT MEMBERSHIP APPLICATION FORM

**Have you ever been a member of MTAC?**  No  Yes

If you answered "Yes," you may not use this form. Please file a **Reinstatement Application Form**.

## GENERAL INFORMATION (please type or print clearly):

<b>Please complete:</b>				
Ms. Mrs. Mr.	Full Name as listed on transcript: First, Middle, Last			
If different, please list name as you would like it to appear in the MTAC Directory				Date of Birth
Mailing Address (include apartment number, if any)	City	State	Zip	Telephone Number
Email Address				Alternate Number (if any)

## INSTITUTION INFORMATION:

School Name and Location	Instrument/Subject (Examples: Composition, Piano, or Violin)	Degree Pursued (BA, BM)	Estimated Graduation Date
If you are currently enrolled at a two-year or community college, are you planning to transfer to a four-year institution? <input type="checkbox"/> Yes <input type="checkbox"/> No      Estimated transfer date: _____		Please name the college/university where you intend to earn your Bachelor's degree in music:	
Major Instrument/Subject you wish to have listed as your Primary Instrument/Subject (only <u>one</u> Primary Instrument or Subject allowed):			

## BRANCH INFORMATION:

<b>Choose whether you would like to join a Branch or become a Member-At-Large:</b>	
<input type="checkbox"/> I would like to join a <b>Branch</b> of the MTAC (fee)	<input type="checkbox"/> I would like to be a Member-At-Large (not join a branch)
If you would like to join a Branch of MTAC, please list your preferred Branch:	

- I. I verify that I have contacted the necessary academic institution(s) and have arranged for official transcripts or other acceptable verification of current enrollment to be sent directly to the MTAC State Office.  Yes  No
- II. I have read and agree to abide by the State Bylaws and Code of Ethics of the Music Teachers' Association of California.  Yes  No
- III. If approved for Student Membership, I agree to have official transcripts sent to the MTAC State Office after the completion of each academic term (semester or quarter). I also agree to complete at least two (2) music courses as required for the BA/BM degree during each academic year.  Yes  No
- IV. I agree to apply to the MTAC State Office to change my membership status either (1) upon completion of my bachelor's degree or (2) upon discontinuing my studies.  Yes  No
- V. I declare that all the information provided is *truthful and accurate*. I understand that MTAC may verify this information, and that untruthful or misleading answers are cause for rejection of this application.

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please send completed and signed application with payment  
(one check payable to MTAC for State Dues and appropriate Branch Dues) to:

**MTAC Attention: Membership, 833 Market Street, Suite 900, San Francisco CA 94103**

*Please note that the Application Fee is waived for Student Applicants until they qualify for Active Membership.*

-----OFFICE USE ONLY-----

State Dues	\$ _____	Date Received in State Office	_____
Branch Dues	\$ _____	State Board Approval Date	_____
State Application Fee	\$ (N/A)	Acceptance Date	_____
Total	\$ _____	Member ID Number:	_____